



## THHS PTSA SENIOR SCHOLARSHIP REFERENCE FORM

The purpose of this scholarship is to acknowledge the achievements of high school seniors in the school and community and to provide an incentive for students to continue their education. All students must be graduating this year to apply for this scholarship.

**Name of Student:** \_\_\_\_\_

This student has applied to the THHS PTSA for a scholarship. Please return a reference letter in a sealed envelope directly to the applicant or email the letter to [info@thhsptsa.org](mailto:info@thhsptsa.org). Information provided will be considered confidential. Please limit letter to one page.

In your reference letter, please include the following.

In what capacity do you know the student?

Provide a description of each activity and the student's involvement. Give your evaluation of the abilities, attitudes, and potential of the student. Provide any comments regarding student's volunteer service, activities, achievements and personal qualifications.

Please include the name of person completing the recommendation letter and your relationship to the student.

Please sign and date the letter.